

Status of Residence / Visa

The visa application process varies depending on country, nationality, duration of stay, work experience, employment, and other factors.

See the following website for details: Immigration Services Agency (For Status of Residence)

< <https://www.moj.go.jp/isa/?hl=en> >

Ministry of Foreign Affairs of Japan (For VISA)

< https://www.mofa.go.jp/j_info/visit/visa/index.html >

Applicant

↓ Send required documents

Host Researcher

↓ Apply for Certificate of eligibility

Immigration Bureau

↓ Issue Certificate of Eligibility

Host Researcher

↓ Send Certificate of Eligibility

Applicant

↓ Apply for visa

Japanese Embassy or Consulate

All foreigners who undertake paid employment at NIMS and their dependents must obtain appropriate visas from a Japanese Embassy/Consulate in their home country. A **Certificate of Eligibility (CoE)** is mandatory for visa application.

There are two ways for the CoE application; Over-the-Counter Application and Online Application (only applicable for those who have been registered in the System.)

To obtain a CoE, send the required documents to your host researcher or administrative assistant, who will apply for your certificate to Tokyo Regional Immigration Services Bureau, Immigration Services Agency.

Your certificate will be sent to you immediately after it is issued so that you can submit your application for a visa at the nearest Japanese Embassy/Consulate.

Please make sure to take the certificate to the Japanese Embassy/Consulate when applying for a visa.

*Please ask your host researcher or administrative assistant about the Online Application.

*Required documents differ according to nationality and purpose of stay.

- Check with the nearest Japanese Embassy/Consulate to determine which documents are needed for the visa application process.

- If you are accompanied by your family members, NIMS could be a guarantor. In the case that your family members come afterward, NIMS cannot be the guarantor of them. We recommend that such family members accompany you when you come to Japan.