

The International Conference on Nanophotonics 2010

Registration-1

To assist the smooth running of the Conference and avoid long delays at the on-site registration desk, participants are strongly advised to register for the Conference in advance.

Important Dates

The deadline for pre-registration : April 30, 2010.

The deadline for online registration : May 20, 2010.

After May 21, 2010, on-site registration is available. Please visit the registration desk at the conference venue.

Presentation Fee

The fees are in Japanese Yen.

	ADVANCE REGISTRATION (On or Before 30 April)	STANDARD ON-SITE REGISTRATION (On or After 01 May)
OSA member	JPY 50,000	JPY 55,000
Non-member	JPY 60,000	JPY 65,000
Students	JPY 25,000	JPY 30,000
Accompanying person (Banquet fee)	JPY 6,000	

Registration fee includes: Banquet fee, Reception, Lunch (5/31, 6/1, 6/2), Proceeding, Coffee Break.

For more details, please refer to the registration form.

Registration Form

~~For access to the on-line registration form, please enter the REGISTRATION button at the end of this site.~~

Payment

Payment should be made in Japanese Yen only by credit card or cash (bank transfer is not available). Cash is available only at the registration desk. Credit card is available both for online and on-site registrations. However, completion of pre-payment at online registration is strongly recommended to avoid congestion at the registration desk.

Registration-2

Cancellation

~~You can revise and/or cancel your registration by logging-in to your 'My Page' at the REGISTRATION button~~


Cancellation Fee	
on or before May 15, 2010	JPY 10,000
after May 16, 2010	non-refundable

Refund will be made after the conference period.

Hotel Accommodation

~~For reservation of hotels which the conference committee recommends, please enter the registration button at the end of this site.~~

We have just closed the hotel booking procedure on the web-site. Instead, the hotel list under the Registration Button has been moved to outside it.

For the, please hotel reservation refer to the list and notify the e-mail:  tsuchiura_4@jtb.jp

of the requested reservation.

Hotel	room type	capacity	price/ per person
Ohkura Frontier Hotel Tsukuba(Main)	Twin	2	¥8,400
	Double	2	¥8,400
Ohkura Frontier Hotel Tsukuba Epochal	Single	1	¥9,975
Daiwa Roynet Hotel Tsukuba	Single	1	¥9,500
Hotel Grand Shinonome	Single	1	¥8,400
Hotel New Takahashi Takezono	Single	1	¥7,140
Tsukuba Kensyu Center	Single	1	¥3,600

※The price is including tax and breakfast.

※Tsukuba Kensyu center is not including breakfast.

If you need contact regarding Registration and Hotel Accommodation, please e-mail to:

 tsuchiura_4@jtb.jp

Registration-3

Request for Visa Assistance

Visa letters will only be issued to:

- a. Speakers/Presenters
- b. Committee Members
- c. Participants

Official invitation letter

Authors and participants who need official invitation letters for VISA issues are advised to request them to: ASAKAWA.Kiyoshi@nims.go.jp, attaching their names, affiliations and addresses.

Visa Assistance form

In parallel with requesting the official invitation letter, please download the Visa Assistance form below, fill in the form and email it to: ASAKAWA.Kiyoshi@nims.go.jp

[Click here](#) to download the **Visa Assistance form**.

Other items

As indicated in the Visa Assistance form, the following two items of scanned photo copy versions should also be emailed to: ASAKAWA.Kiyoshi@nims.go.jp for confirmation.

- a. A resume of you,
- b. A copy of your first page of passport (the page with photo),

or should be air-mailed or faxed to:

Kiyoshi ASAKAWA,
National Institute for Materials Science (NIMS)
3-13, Sakura, Tsukuba 305-0003, Japan
TEL:+81-29-863-5453
FAX:+81-29-863-5571

Registration and payment

After sending the Visa Assistance form and above two items, please complete a registration and payment of the conference fee on the website.

Issue of documents for Visa

Only after the confirmation of the registration and payment will be made, three kinds of official documents for VISA issue, that is, identity guarantee, invitation reason and visiting schedule in Japan, will be issued soon.